



Louisa County Commission on Aging Meeting Minutes – October 4, 2023

The meeting was called to order by Chair Jo Griffith at 10:14 a.m. In attendance were Jo Griffith, Jon Tustin, Jody McEwen, Lillian Morris, Willie Gentry, Florence Reece, Kathy Swarthout, James Smith, Barbara Hollins and Lily Bramble.

A motion to approve the minutes - Jo recapped the minutes - of the September 6, 2023 meeting was made and was approved unanimously.

Treasurer's Report

Lillian reported that the balance in the COA budget was \$4,998.46. A check in the amount of \$50.00 to cover registration for the Fall Festival was the only expense. A motion was made to accept the treasurer's report and was approved unanimously.

Lillian will deliver annual Financial Report to Wanda Colvin/Deputy County Administrator.

Chair

Jo indicated Tammy Rogers/Green Springs has stepped down.

Old Business

Jo reported that she gave a presentation before the Louisa BOS on September 18. It went well, no questions. Joanne, Jon and Lily attended.

Little Yellow Book

Jo disseminated pages to each Commission member via email, from the Little Yellow Book to be responsible for verifying specific phone numbers. The Book will be reprinted for 2014-15 calendar year, and will be available for the annual Holiday Luncheon.

Holiday Luncheon

Logistics for the December Holiday Luncheon were discussed. Jon handed out “Planning for the Holiday Event” check sheet – see attached.

Members were encouraged to check for existing yard signs/stands too for repurposing. They are needed as soon as possible for editing of date.

Willie confirmed from Supervisor Fitzgerald Barnes that he could provide food for the 2023 event for \$16.00 per person - (approx. 175 guests/vendors/COA members in total.)

Ginger will once again setup the appetizers/hors d'oeuvres table; the decision was made to scale down the quantity of food for that table. Budgeted at \$300.00

COA members will gather at the BJQ center on **Nov. 29 at 10am** to fill gift bags for the attendees of the luncheon.

Cathy will confirm a date/time to touch up her ceramic Christmas houses that can be given as prizes.

COA members will meet at **BJQ at 9am** the day of the event to setup.

Louisa County Fall Festival

The Louisa County Fall Festival will be held Oct. 7th at Walton Park. Several members volunteered to staff the COA tent at the festival:

Jo, Jody, Jon, Kathy, and Lillian have signed up to set-up and staff the table.

The meeting was adjourned at approximately 11:25 a.m.

Respectfully submitted by Lily Bramble.