

## Louisa County Commission on Aging Meeting Minutes - October 7, 2020

1. Call to order/Moment of Silence

Meeting was called to order at 10:14 by Bob Kuhnle.

2. Roll Call – Members Present

Willie Gentry

Cindy Swan

Bob Kuhnle

Kathy Swarthout

Lillian Morris

Members Not Present

Jonathan Tustin

Barbara Hollins

Alex MacCormack

James Smith

Ginger Dillard

3. Approval of September minutes

September minutes were approved as updated – 10/6/2020

4. Treasurer’s Report

There have been no transactions since the last report. Summary report is shown here. A copy of the Treasurer’s Report is attached at the end of these minutes.

Item	Amount In	Check Nbr	Amount Out	Balance
Previous Balance				\$3,955.10
Deposits				
None				
Checks				
None				
Ending Balance (Sept 2020)				\$3,955.10

5. Old business

a. Web page – <https://louisa-county-coa.github.io>

The updated members page has been sent to Ginger for inclusion in the website. A copy of that page is attached at the end of these minutes. The list of members

with contact information that is intended for use internally, is also attached in draft form.

#### b. Yellow Book

See Ginger's report and notes about the Yellow Book below.

#### c. Members and contacts update

The members list on the Louisa County website is out of date. There are multiple people listed as members who are no longer members. Bob has prepared an updated list for external use (attached) and an updated list with contact information for internal use [not attached here for privacy reasons]. Members are asked to check their data for accuracy and notify Bob Kuhnle.

Bob has sent the updated external member list to Ginger for her to update the COA website. Willie is working with the County IT staff to add a link to the County site for the COA website. That action was expected to be completed by 10/8. I checked the site as of 10/15 and did not see the link. Willie has been asked to get the updated member list to the County IT staff for update of the County's COA page.

#### d. New members?

Willie agreed to bring to the BOS that several districts have vacancies that we would like to see filled. Bob will send email to Bob Babyok (Green Springs District) about the status of Juanita Unhoch as reported by Bob Kuhnle at the meeting. Dr Unhoch has reportedly withdrawn from all volunteer activity for health reasons.

#### e. Monthly speakers

Willie has speakers arranged for the next two meetings by Zoom. Speaker for October was postponed because of reduced attendance that was expected.

#### f. Ginger's Report (Presented by Bob K)

Unfortunately, I will not be able to make today's meeting. My updates: I need to know the deadline for when you would like a summary of senior stuff for the board report for JABA and the Fluvanna and Louisa housing foundation in order to get that prepared for you

I do not meet with Brendan until this afternoon so I do not know where we are when turning the little yellow book into a booklet. If you want that sooner rather than later, I will get you the digital copy and you can take it to the printer who will probably charge you just the nominal fee in order to convert it into booklet form. I will email the Louisa County Resource Council today regarding the information on the web address of the little yellow book. In terms of that I've had a thought.

Since we are going to print limited copies this year and we want to drive people to the commission on aging website, I am going to recommend printing a postcard with the yellow book website location on it. We could take the postcard and a single copy of the yellow book and put them in one of those plastic displays at different locations, such as the county office building the library social services the health department, etc.

We discussed Ginger's report.

- James has agreed to coordinate the printing of the Yellow Book.
- Printing will be 2500. Another printing can be done if needed.
- The idea of the postcard was well received. It was suggested that the postcard recommended by Ginger could be a part of the book as a tear or cutout.
- Deadline for printing set for 11/1. Ginger is working on the cover and when finished, she and Bob will coordinate printing with James.

## 6. New Business

a. None

## 7. Meeting was adjourned at 10:34 AM

## 8. Louisa County Resource Council Update

After the meeting, Willie reported that the Caring Connections program has been put on hold because of the COVID situation.

Willie and I stopped at the Resource Council office to speak with Executive Director Lloyd Runnert. Lloyd expressed interest in working with the COA and reestablishing the Caring Connections program once the restrictions have been lifted. We will continue to maintain liaison with the Resource Council.

Treasurer's Report

LOUISA COUNTY COMMISSION ON AGING

Previous Balance \$3955.10

Receipts 0

EXPENDITURES

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\_\_\_\_\_

*none*

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\_\_\_\_\_

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Total Expenditure 0

Balance September 30, 2020 3955.10

Lillian Mearns, Treasurer

## Louisa County Commission on Aging Membership List (External Use)

Jonathan Tustin

President

By Laws, Budget Committees

Louisa District

Willie Gentry

BOS Representative

Membership, By-Laws Committee

Cuckoo District

Barbara Hollins

Vice President

Publicity Committee

Jackson District

Cindy Swann

Membership, By Laws Committees

Mountain Road District

Bob Kuhnle

Secretary

Membership, By Laws Committees

Green Springs District

Kathy Swarthout, RN, BSN

Activities and Events, By Laws Committee

Cuckoo District

Lillian Morris

Treasurer

Budget Committee

Mountain Road District

Alex MacCormack

AARP Representative

Activities and Events Committee

James Smith

Director, Louisa County Parks and Rec  
Membership Committee

Ginger Dillard

Director of Advocacy Services, JABA  
Charlottesville

Activities and Events Committee